

## 1. Name and Contact Details of Those Responsible

The Following is Responsible for Data Processing:

Lohnpack GmbH  
Eberhardstraße 60  
71679 Asperg  
E-Mail: [info@lohnpack.info](mailto:info@lohnpack.info)  
Tel: 07141/68899-0

## 2. Contact Details of the Data Security Administrator

Lohnpack GmbH  
Data Security Administrator  
Eberhardstraße 60  
71679 Asperg  
E-Mail: [datenschutz@lohnpack.info](mailto:datenschutz@lohnpack.info)

## 3. Purposes and Legal Basis of Processing

The processing of your personal data takes place, among other things,

- to conclude or execute contracts and other business relationships (including purchase order executions, deliveries and/or payments, complaints and repair/maintenance work, or in warranty cases) or to prepare, or respond to, requests for quotation, to determine the terms of a contractual relationship and with regard to product development activities, with each of our customers, suppliers, service providers, and competitors, for whom you may act as a representative or employee. This also applies to individuals with whom we have business relationships for the above mentioned purposes (Article 6 (1) (b) GDPR);
- to use service providers, especially internal and external IT service providers, who support our business processes
- to ensure building and plant safety (including video surveillance where necessary for the protection of our premises)

In addition, Lohnpack GmbH is subject to various legal obligations (Article 6 (1) (c) GDPR) which may require the processing of your personal data. These legal obligations, for example, may arise, from tax, foreign trade, or sanction regulations.

## 4. Recipients or Categories of Recipients of Personal Data

Only authorized employees of Lohnpack with the appropriate jurisdiction have access to your personal data. We are authorized to entrust third parties with the provision of specific services, such as IT services (processors). We additionally use legal advisers, business consultants, tax consultants, auditors and the like. These third parties provide services to us under our supervision and in accordance with our instructions and may have access to personal data as necessary for the provision of their services.

We also reserve the right to transfer your personal information to government agencies (such as social security funds, tax authorities, or law enforcement agencies) and domestic and foreign courts to fulfill legal or corporate purposes, to the extent permitted by law.

## 5. Processing Your Data in a Third Country or by an International Organization

A transfer of data to offices in countries outside the European Union (EU) or the European Economic Area (EEA) (so-called third countries) will be undertaken, if it is necessary for the execution of an order/contract by or with you, it is required by law (for example, tax reporting obligations), it is within the scope of a legitimate interest to us or a third party or you have given us consent.

The processing of your data in a third country can also take place in connection with the involvement of service providers in the processing of orders. Insofar as the country of concern does not have a EU-commissioned resolution on an adequate data protection level, we ensure, according to EU data protection regulations, via corresponding contracts, that their rights and freedoms are guaranteed as well as adequately protected. The corresponding detailed information is available on request.

## 6. Personal Data Storage Duration

We process and store your data for the duration of our business relationship, which includes the initiation of a contract (pre-contractual legal relationship) and the execution of a contract. In addition, we are subject to various storage and documentation obligations, which ensue from the Commercial Code (HGB) and the Tax Code (AO), amongst others. The deadlines for storage and documentation, specified therein, extend up to ten years beyond the end of the business relationship or the pre-contractual legal relationship.

However, specific legal regulations may require a longer storage period, such as the preservation of evidence within the framework of the statutory statute of limitations. According to paragraph 195 et seq. of the German Civil Code (BGB) the period of limitation is three years; but, limitation periods of up to 30 years may also be applicable.

If the data for the fulfillment of contractual/legal obligations and rights are no longer required, they will be regularly deleted; except if their 'temporary' processing is necessary for the fulfillment of the purposes listed in section 2.2 for an overriding legitimate interest. Such an overriding legitimate interest shall also be considered even if a deletion, because of the special nature of the storage is not at all, or only with disproportionate effort, possible and processing for other purposes by appropriate technical and organizational measures is excluded.

## 7. Affected Rights

You are granted the following rights under the E.U. Data Protection Regulation:

If your personal data are processed, you then have the right to obtain information about the data stored about you (Article 15 GDPR).

You are entitled to correction if incorrect personal data has been processed in your name (Article 16 GDPR).

You can request the deletion or limitation of the processing, and appeal against the processing, if the legal prerequisites exist (Articles 17, 18, and 21 DSGVO).

Furthermore, a right of appeal exists with a data protection supervisory authority. In such a case please contact:

The State Commissioner for Data Protection and Freedom of Information, Baden-Württemberg

P.O. Box 10 29 32, 70025 Stuttgart

Königstraße 10a, 70173 Stuttgart

Tel.: 0711/61 55 41 – 0

Fax: 0711/61 55 41 – 15

E-Mail: [poststelle@lfdi.bwl.de](mailto:poststelle@lfdi.bwl.de)

Internet: <https://www.baden-wuerttemberg.datenschutz.de>